

NDS POSITION SUMMARIES

CONFLICT OF INTEREST: *Individuals who serve in elected or appointed positions must act in the best interests of the Society. Individuals should disclose any situation in which he or she has a personal interest and comply with the Conflict of Interest provisions of the NDS Bylaws (Chapter XI) and the Tennessee Nonprofit Corporation Act.*

DELEGATE TO THE ADA

- Active, Life or Retired member in good standing of the ADA, the TDA and of this Society.
- Term: 3 years; limited to 2 consecutive terms.
- Thoroughly review information including reports and supplemental materials to prepare.
- Attend ADA Sixth District Pre-Caucus Meeting (about one month prior to the ADA House of Delegates.)
- Attend the ADA House of Delegates (held during the ADA Annual Session / SmileCon.)

ALTERNATE DELEGATE TO THE TDA

- Active, Life or Retired member in good standing of the ADA, the TDA and of this Society.
- Term: 3 years; limited to 2 consecutive terms.
- Thoroughly review information including reports and supplemental materials to prepare.
- Attend ADA Sixth District Pre-Caucus Meeting (about one month prior to the ADA House of Delegates.)
- Attend the ADA House of Delegates (held during the ADA Annual Session / SmileCon.)

DELEGATE TO THE TDA

- Active, Life or Retired member in good standing of the ADA, the TDA and of this Society.
- Term: 3 years; limited to 2 consecutive terms.
- Attend pre-caucus meeting to review issues before the TDA House of Delegates.
- Serves as a delegate for NDS and attend the TDA House of Delegates at the TDA Annual Session.

ALTERNATE DELEGATE TO THE TDA

- Active, Life or Retired member in good standing of the ADA, the TDA and of this Society.
- Term: 3 years; limited to 2 consecutive terms.
- Attend local pre-caucus meeting to review issues before the TDA House of Delegates.
- In the absence of enough delegates, serve as a delegate for NDS and attend the TDA House of Delegates at the TDA Annual Session.

TRUSTEE TO THE TDA

- Active or Life member, in good standing, of NDS for at least 3 years and the TDA for at least 5 years.
- Term: 3 years; limited to 2 consecutive terms.
- Member of the NDS Board of Directors, ex-officio.
- Member of the TDA Board of Trustees.
- Member of the TDA House of Delegates, ex-officio without the right to vote.
- Represents the positions of the Society to the TDA.
- Report the actions and activities of the TDA Board of Trustees to the NDS Board of Directors.

TREASURER

For a list of duties see [NDS Bylaws](#), Chapter VI, Section 2.

- Active or Life member for at least 5 years and a member of the NDS Board of Directors for at least 1 year.
- Term: 1 year (Customarily assumes the position of Secretary at the end of the term.)
- Serve as an officer of the Board of Directors.
- Serve as Chair of the Budget Committee.

NDS SECRETARY

For a list of duties see [NDS Bylaws](#), Chapter VI, Section 2.

- Active or Life member for at least 5 years and a member of the NDS Board of Directors for at least 1 year.
- Term: 1 year (Customarily assumes the position of President-elect at the end of the term.)
- Serve as an officer of the Board of Directors.

NDS PRESIDENT ELECT

For a list of duties see [NDS Bylaws, Chapter VI, Section 2.](#)

- Active or Life member for at least 5 years and a member of the NDS Board of Directors for at least 1 year.
- Term: 1 year (Customarily assumes the position of President at the end of the term.)
- Serve as an officer of the Board of Directors.

NDS PRESIDENT

For a list of duties see [NDS Bylaws, Chapter VI, Section 2.](#)

- Active or Life member for at least 5 years and a member of the NDS Board of Directors for at least 1 year.
- Term: 1 year. Assumes the position of Immediate Past President at the end of the term.
- Serves as chair of the Board of Directors.

NDS DIRECTORS AT LARGE

- Any Active or Life members in good standing.
- Term: 3 years; limited to 1 consecutive term. Terms between the three Directors at Large are staggered.
- Serve on the NDS Board of Directors

PROGRAM AND MEMBERSHIP COMMITTEE

- Must be member in good standing.
- Term: three (3) years.
- Establish continuing dental education programs for member dentists and their staff.
- Review and recommend programs, events or policies to benefit the membership.
- Chair serves on the NDS Board of Directors.

PEER REVIEW COMMITTEE

- Must be member in good standing.
- Term: three (3) years.
- Act on appropriate requests, usually from a patient, a dentist or a third-party agency.
- Review matters concerning appropriateness of care, and quality of treatment.
- Create a better understanding of the mutual rights and obligations involved in dental care.
- Chair serves on the NDS Board of Directors and the TDA Peer Review Committee.

CONSTITUTION AND BYLAWS COMMITTEE

- Must be member in good standing.
- Term: three (3) years.
- Review the *Bylaws* and keep them consistent with the Society's operations and with the *Constitution and Bylaws* of the TDA and the ADA. Propose amendments when deemed necessary.
- Review proposed amendments (from members) to the Charter and *Constitution and Bylaws*.
- Make necessary corrections to these *Bylaws* in punctuation, grammar, spelling name changes, gender referenced, change syntax, delete moot material and make similar editorial corrections.
- Act on annulments, alterations or revisions to the Charter and *Constitution and Bylaws* that are presented in writing.

NOMINATING COMMITTEE (NOMINATED FROM THE FLOOR AT THE NDS MEETING.)

- If you would like to serve in this position, you must be nominated from the floor at the Election meeting.
- Term: 3 years and limited to 1 term.
- Must be a member in good standing of NDS for 3 years.
- Not eligible for election to another office while a member of this committee.
- Nominate at least one member for all other elected offices of the Society.

Complete terms and duties are governed by the [NDS Bylaws](#) and the policies and procedures set by the NDS Board of Directors.